

**PORTAGE COUNTY PORT AUTHORITY
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, September 11, 2007
2:00 PM
Regional Planning Commission Conference Room
124 North Prospect Street, Ravenna**

I. CALL TO ORDER - ROLL CALL

Meeting advertised in the Record-Courier Newspaper on Thursday, September 6, 2007

Please note that the notice was scheduled to run in the newspaper on September 2, 2007. However, the notice did not appear in the paper until September 6, 2007.

Attorney Denise Smith has advised that there was no reason to reschedule the meeting. Notice has been on the Board of Commissioners' public calendar and the Port Authority website since the July 12, 2007 Board of Directors' meeting. Notices were posted at the Portage County Administration Building and the front and rear entrances to the Portage County Office of Economic Development, in accordance with the Port Authority Notice Procedure.

II. APPROVAL OF OFFICIAL MINUTES

July 12, 2007 Public Hearing and Board of Directors' Meeting

III. REPORTS AND COMMUNICATIONS

A. Chairman Thomas V. Chema

Chairman Chema and/or Directors Dix and/or Wyatt may want to update the Board of Directors on the Sherrod Brown Roundtable Discussion held in Ravenna on August 30, 2007

B. Secretary-Treasurer

C. Other

D. Legal Counsel Denise Smith

E. Internal Auditor Carol Kurtz

F. Representative to the Ohio Port Authority Council

Director T.N. Bhargava

G. Standing Committee Reports – None

H. Special Committee Reports – None

IV. CONSIDERATION OF NEW RESOLUTIONS AND MOTIONS

A. Purchase of Bonds – Current bonds expire November 13, 2007

In accordance with Section 7 (B) of the By-Laws, Board of Directors' authorization is required to purchase bonds for the Secretary-Treasurer and Acting Secretary. The Board of Directors shall set the amount of the surety bond. The Sutton Insurance Agency provided a quote of \$100 per year for a \$5000 Surety Bond.

The Board of Directors also authorized the purchase of \$5,000 Surety Bonds purchased for Directors Jack Kohl and Steven P. McDonald from the Edward H. Sutton Insurance Agency. This purchase will

allow Directors Kohl and McDonald to be the second signatories on Huntington Bank checks when necessary.

Resolution required authorizing the purchase of \$5000 bonds for the Secretary-Treasurer, Assistant Secretary, and Directors Kohl and McDonald.

V. DISCUSSION (Discussion Order May Change)

- A. Discussion of the Cooperative Agreement between the Portage County Port Authority, assignment accepted from the Portage County Board of Commissioners by Resolution No. 06-007 adopted September 5 2006, and the Summit County Port Authority.
- B. Discussion: Delta Systems Project – Diana Fierle/Summit County Port Authority
- C. Discussion: Tickler System for TIF oversight – Attorney Denise Smith and Beth Leonard
- D. Amendment to the Kelso Development/Schroer Properties Project (Brimfield Township)

VI. CORRESPONDENCE

- A. August 28, 2007 Official Certificate of Estimated Resources for the year beginning January 1, 2008, as presented by the Portage County Budget Commission and approved by the Board of Directors with Resolution No. 07-006 on July 12, 2007.
- B. The next meeting of the Ohio Council of Port Authorities is Thursday, November 15, 2007 from 11:00 AM– 1:00 PM at the Vern Riffe Building, 77 South High Street, 31st Floor, Rooms South B & C, Columbus, Ohio 43215.
- C. The Ohio Council of Port Authorities will host the First Annual Board Members Training Seminar on Friday, November 9, 2007 at the Ohio Department of Transportation, 1980 West Broad Street, Columbus in the Lower Level Auditorium. Registration begins at 9:00 AM and the seminar concludes around 3:00 PM.
- D. The Ohio Council of Port Authorities is co-hosting the 2007 Ohio Conference on Freight in Toledo on September 17 and 18, 2007.
- E. August 14, 2007 correspondence from Director David Dix and Chairman Tom Chema to the Brimfield Arch Project Chairman of Fund-Raising regarding the \$1,000 donation approved by the Port Authority on July 12, 2007 by Resolution No. 07-08.
- F. July 16, 2007 fax from Tom Weise, Schipper Group, including a copy of Check No. 1336 for \$894.08 payable to the Portage County Treasurer for real estate taxes for 4214 State Route 43 for the Brimfield Crossings Limited project.
- G. Copies of various Record-Courier articles regarding Port Authority activity.

H. Chris Burnham, Summit County Port Authority, presents information about the Ohio Council of Port Authorities and the information handed out at the July 19, 2009 Ohio Council of Port Authorities meeting.

VII. SCHEDULED MEETING DATES

A. Regular Meeting Tuesday, December 4, 2007 at 2:00 PM

VIII. ADJOURNMENT